



Green Mountain
United Way

GENERAL GRANT TERMS, CONDITIONS AND UNDERSTANDINGS Fiscal Year 2011

The mission of Green United Way is to "mobilize communities to create changes in local conditions that will improve lives." This is done by assessing and identifying community needs and supporting organizations that are addressing these needs. Green Mountain United Way believes that the public expects and deserves a very high standard of performance in the execution of this mission.

The public also expects and deserves from Green Mountain United Way a policy that holds funded partners to certain basic fiscal, management and performance standards - standards which arise out of the fact that Green Mountain United Way is entrusted with public funds to allocate on behalf of the contributing public.

For fiscal year 2011, Green Mountain United Way is awarding \$ (amount awarded) to (name of organization) contingent upon the following:

1. Organization is located in Vermont and currently tax exempt under 26 U.S.C. 501(c)(3)
2. Project outcomes are aligned with Green Mountain United Way's outcomes
3. Project activities occur between July 1, 2010 and June 30, 2011
4. Project funding is utilized in one or more of the following counties: Caledonia, Essex, Orange, Orleans, Washington
5. Grant funds are used for project staff salaries, consultant fees, a 10% administrative fee, operating expenses and direct project expenses
6. A minimum of 50% of the total amount awarded is matched by in-kind donations and/or other revenue sources
7. Green Mountain United Way's logo is included on funded project printed materials
8. Green Mountain United Way is recognized publically as a funder of the project
9. Grantee prohibits discrimination on the basis of age, handicap, race, national origin or sex
10. Grantee maintains all books, receipts, documents, payroll papers, accounting records and other evidence pertaining to costs incurred under this agreement and make them available if requested during the period of the grant agreement
11. Grantee shall not sub-grant the performance of this agreement to any other party
12. Grantee shall not give title or possession of anything of substantial value including property, gifts, currency, or travel to any employee of Green Mountain United Way

In its relationship to the grantee, Green Mountain United Way agrees to:

1. Respect the organization's prerogative of determining its own policies and programs within the community;
2. Consider an appeal on any Green Mountain United Way decision affecting the organization;
3. Promote the organization to the public;
4. Provide training;
5. Distribute goods when available;
6. Raise funds on behalf of this organization;
7. Establish a fair way to determine grant funding;
8. Submit financial records for an annual independent audit;
9. Transmit funds to the grantee on a quarterly basis for year-long projects (September, December, March and June).

In its relationship with Green Mountain United Way, the grantee agrees to:

1. Serve as a health and/or human needs service organization in Caledonia, Essex, Orange, Orleans and/or Washington Counties;
2. Maintain its status as a tax exempt organization under IRS Code 501(c)(3);
3. Be governed by a board of volunteers;
4. Identify itself in every practicable way as a Green Mountain United Way partner;
5. Make every reasonable effort to support Green Mountain United Way by strengthening public relations and communicating with the public about its services and the role Green Mountain United Way plays in providing funds and other services and complying with all relevant policies of Green Mountain United Way;
6. Meet with Green Mountain United Way to address significant problems or issues identified by Green Mountain United Way as needed

The term of this agreement is July 1 of the present year to June 30 of the following year. It may be terminated by either agency by giving written notice. Termination will be effective 30 days after notice. The agency receiving notice of termination shall have the right to a hearing by the governing Board of the other organization to request reconsideration. Termination of this agreement shall mean that no disbursements of funding shall occur after the termination date. Disbursements accrued prior to the termination date will be paid. All designated funds will always be paid.

We, the undersigned parties, agree to be bound by this grant agreement:

Green Mountain United Way

Grant Recipient

Signature: _____

Signature: _____

Name: _____

Name: _____